

1995

NATIONAL COUNCIL FOR TEACHER EDUCATION
NEW DELHI

PROFORMA

TEACHER EDUCATION INSTITUTIONS
(RECOGNITION/PERMISSION)

No. WP/EC/180-201
M. B. P. - 21

NETS
5/19/95
CWP E of

RECOGNITION/PERMISSION FOR TEACHER EDUCATION INSTITUTIONS/COURSES

APPLYING FOR:

For YES answer, kindly insert tick [✓]; and for NO answer, kindly insert cross [X] in the respective box. Use relevant response option(s)

1. RECOGNITION OF INSTITUTION EXISTING NEW

2. ARE YOU APPLYING FOR:

- a. RECOGNITION OF OLD INSTITUTION Yes No
- b. PERMISSION TO START NEW COURSE(S) Yes No
- c. ADDITIONAL INTAKE Yes No

3. EXISTING COURSE(S): Please write name of the Course(s)

Teacher Education Course(s)	Duration in Year(s)	Seats Proposed	Additional Seats
a. <u>M.P.Ed.</u>	<u>Two</u>	<u>60</u>
b.	<u>M/A</u>
c.

4. NEW COURSE(S) PROPOSED :

Teacher Education Course(s)	Duration in Year(s)	Seats Proposed	Additional Seats
a. <u>M.P.Ed.</u>	<u>Two</u>	<u>60</u>
b.
c.

5. OTHER (NON-TEACHER EDUCATION) COURSE(S), if any (Please write the name of the Course) IN THE INSTITUTION

- a. B.A., M.C.M
- b. M.Com., B.A., B.Com
- c. M.Sc., B.Sc., (I.T.)

6. PROPOSED COURSE(S) TO BE LOCATED IN THE EXISTING CAMPUS

Yes No

(write name of the course)

- a. M.P.Ed.
- b.
- c.

APPLICATION PROFORMA FOR RECOGNITION OF TEACHER EDUCATION INSTITUTIONS/PERMISSION TO START NEW COURSE OR TRAINING BY RECOGNISED INSTITUTION

- You may refer to relevant regulations, norms and standards prepared by the NCTE.
- For YES answer, kindly insert tick [✓]; and for NO answer, kindly insert cross [X] in the respective place

1.0 GENERAL INFORMATION

- 1.1 Name of Institution Jawahar Lal Nehru College of Physical Educa
- 1.2 Postal Address 559/72, Motia Park Moti Masjid
Post Office Bhopal Pin _____
District Bhopal
State M.P.
- 1.3 Telephone No. of Head of Institution 533355, 467860
- 1.4 Telegraphic Address _____
- 1.5 Nearest Railway Station Bhopal distance 1.5 Kms.
- 1.6 If in rural area, nearest town HA distance _____ Kms.
- 1.7 Nearest Bus Stand Madara Bus Stand Bhopal
Its distance from Institution 1.0 Kms.
- 1.8 Transport facility available from Institution to town (Please tick/cross)
Town Bus Auto Rickshaw Cycle Rickshaw
- 1.9 Please tick/cross the facilities available in the institution
Electricity Water Supply Telephone
- 1.10 Number of practicing schools available (within 10 kms) _____
and number of Sections available for field work _____
(Enclose letters of consent from heads of schools indicating Section(s) offered)
- 1.11 Distance of your institution from nearest Teacher Education Institution.
- | | | | | | |
|------------|--------------------------|-----------|-----------|-------------------------------------|--------------|
| Balwadies | <input type="checkbox"/> |Kms. | Nursery | <input type="checkbox"/> |Kms. |
| Elementary | <input type="checkbox"/> |Kms. | Secondary | <input checked="" type="checkbox"/> | 1.5.....Kms. |
| Any other | <input type="checkbox"/> |Kms. | | | |

2.0 MANAGEMENT

2.1 The Institution is managed by (Please tick/cross)

- | | | | |
|----------------------------|--------------------------|--------------------------|-------------------------------------|
| Central Government | <input type="checkbox"/> | UT/State Government | <input checked="" type="checkbox"/> |
| Local Self Government | <input type="checkbox"/> | Registered Society/Trust | <input checked="" type="checkbox"/> |
| Any other (please specify) | <input type="checkbox"/> | | |

2.2 If managed by registered Society/Trust, do you receive grant-in-aid from Government? Yes No

2.3 If managed by registered Society/Trust, when was it registered? 19th April 1982
Please enclose the following: (Check one, if enclosed)

- | | | |
|-----------------------------------|------------------------------|-----------------------------|
| Certificate of registration | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Memorandum of Association/By-Laws | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

2.4 If managed by Board, enclose Sanction order of the Board Yes No

2.5 If managed by Government, enclose Sanction order of the Government
Yes No

2.6 Academic year of starting the Course
Starting Date 1 July
Closing Date 31 March

2.7 Is it recognised by State Government? Yes No
Please enclose letter of recognition. Yes No

2.8 Is this application submitted for - (Check one)
Permission for starting a new Course(s) Yes No
Recognition of existing Course(s) by NCTE Yes No
Additional intake for existing Course(s) Yes No

2.9 If a new course, have you obtained permission of Central/State Government for starting the Course(s)?
Yes No
Applied for

3.0 LAND AND BUILDINGS

3.1 Please state the land area possessed by the Institution 8 acres
(Have you attached registered document as proof of ownership)
Yes No

Please enclose copy of registered document as proof of ownership.
Yes No

3.1.1 Is land area in one composite plot? Yes No

3.1.2 If in more than one plot, what is the distance between them? M/A

Mode of conveyance _____

(Attach sketch showing location of plot/plots) Yes No

3.2 Total floor area of existing buildings of the institution 1500 sq.mts.

Floor area available for the proposed course(s) 1800 sq.mts.

(Attach approved floor plan of building) Yes No

3.3 Give details of rooms and their use in the existing building of the institution for the course.

Room	Number of Rooms	Floor Area sq.mts.	Proposed Extension; Floor Area sq.mts.
Classroom	04	240	300
Library	01	160	160
Laboratories	05	175	75 (each)
Workshop			
Art Room			
Music Room			
Assembly Hall	01	160	
Principal's Room	01	25	
Office	01	45	
Staff Room	01	45	
Boys' Common Room	02	25	
Store Room	02	90	
Toilets	07	-	
Any other (specify)			

3.4 If a new building is being constructed/will soon be constructed for the course(s), give the following details:

- (i) Site plan of the building Yes No
- (ii) Approved floor plan of the building Yes No
- (iii) Date of starting the construction Month Nov Year 2011
- (iv) Likely date of completion of construction Month Sep Year 2011
- (v) Indicate floor area given in the plan for the following _____

Room	Number of Rooms	Floor Area
Classroom	65	300 sq.mts
Library	01	100 "
Laboratories	06	100 "
Workshop		
Art Room		
Music Room	01	
Assembly Hall	01	60 "
Principal's Room	01	20 "
Office	01	45 "
Staff Room	02	
Boys' Common Room	02	30 "
Store Room	02	40 "
Toilets	08	
Any other (specify)		

3.5 Do you have hostels for students? Yes No

3.5.1 If you have, give the following details

Hostel	Student capacity	Number of rooms for students	Total floor area
Girls' Hostel	20	6	1800 sq.ft.
Boys' Hostel	20	7	2000 sq.ft.

3.5.2 If you do not have hostels, do you have any future plan to construct buildings for hostels?

If so, give details

Hostel	Student capacity	Floor area sq.mts.	Likely date of completion
Girls' Hostel	20	500	sep 2012
Boys' Hostel	20	500	sep 2012

3.5.3 What other arrangement have you made for the accommodation of outstation students?

The college has already acquired two separate premises for girls and boys hostel on Rental basis. outstation student will be accommodated in the same premises.

3.6 Give details of existing and proposed staff quarters :

Quarters	Existing		Proposed	
	Number	Floor Area	Number	Floor Area
Principal			01	150 sqm/s
Teachers			08	510 sqm/s
Other Administrative Staff			06	240 sqm/s
Helper(s)			02	90 sqm/s
Any other				

3.7 Please give details of existing play-ground of the institution:

Playground	Number	Area	Addl. proposed area
Football	01		
Hockey	01		
Cricket	01		
Volleyball	02		
Basketball	02		
Badminton	03		
Kho Kho	02		
Kabbadi	02		
Any other (Specify)	04		

As per school norms enclosed

4.0 EQUIPMENT, BOOKS AND FURNITURE

4.1 Please give details of books, magazines and journals in the library:

Item	Existing number (Approx. Cost)	Cost of books/equipment to be procured in next two years	
		First Year from now	Second Year from now
Books	1,50,000	50,000	35,000
Journals subscribed	80,000	20,000	10,000

4.2 Give details of equipment available and to be procured:

Item	Number of seats	Existing Equipment Cost	Cost of equipment to be procured in	
			First Year	Second Year
Psychology-cum-Guidance lab	25	40,000	40,000	35,000
Science lab	120	2,00,000	35,000	30,000
Edu. Technology lab	—	—	—	—
Work Experience lab	—	—	—	—
Teaching-cum-Computer lab	20	2,00,000	95,000	1,10,000
Library-cum-Reading room	120	1,55,000	90,000	1,10,000
Social Sciences-cum-small group lab	—	—	—	—
Language lab	—	—	—	—
Games & Sports	—	—	—	—
Arts/Music	—	—	—	—
Any other	—	—	—	—

4.3 Please give estimated cost of furniture to be procured for the institution (excluding hostels)

Furniture for	Total seats	Cost of existing furniture	Cost of Furniture to be procured in next two years	
			First Year	Second Year
Students	150	1,50,000	20,000	16,000
Teacher Educators	10	25,000	7,500	7,500
Principal & Office	145	18,000	9,000	7,000
Lab/Workshop	100	1,20,000	45,000	50,000
Any other	—	—	—	—

5.0 NORMS FOR STAFF

Kindly fill in the relevant block(s) only.

5.1(a) Please give details of staff existing/proposed for institution for PRE-PRIMARY (Nursery) teacher education courses, if applicable.

Staff	Number Employed		Scale of Pay
	Full Time	Part Time	
Principal GENERAL TEACHER EDUCATORS PGT (subject-wise) UDT/TGT SPECIALIST TEACHER EDUCATORS Work-experience Teacher Educator Arts Teacher Educator Music Teacher Educator Physical Education/Games Teacher Educator Librarian Technical Assistant/Lib. Asstt. Office Superintendent UDC LDC/Typist Helper(s) Any other			

Enclose list of teaching staff giving their names, qualifications and experience.

5.1(b) Please give details of staff existing/proposed for institution for ELEMENTARY teacher education courses, if applicable.

Staff	Number Employed		Scale of Pay
	Full Time	Part Time	
Principal Teachers in Pedagogy Teachers in Methodology Physical Education Teacher Work-experience Teacher Art/Music Teacher Office Assistants (including Typists) Helper(s) Any other			

Enclose list of teaching staff giving their names, qualifications and experience.

5.1(c) Please give details of staff existing/proposed for Institution for SECONDARY teacher education courses, if applicable.

Staff	Number employed			Scale of Pay
	Full Time	Part Time	Visiting	
Principal	01			As Per the UGC and M.C.T.G. Norms
Professor	-	01		
Reader	02			
Lecturers in Education	-			
Lecturers in Physical Education	10			
Work Experience Teachers	-			
Art Teachers	-			
Music Teachers	-	01		
Librarian	01			
Technical Assistant	04			
Office Assistants	02			
Helper(s)	02			
Any other				

Kindly enclose list of teaching staff giving their names, qualifications and experience.

5.2 Please indicate your plan for recruitment of required or additional staff.

Designation	Number	Year to be recruited	Scale of Pay
Asst Librarian	01	2002	As Per the UGC and
Coaches	04	2002	M.C.T.G. - Norms

5.3 Please state the constitution of the Selection Committee for teaching staff.

Selection Committee constituted as per the
UGC and M.C.T.G. and State Govt Rules
along with the one Member from same university
and one expert from the other university.

6.0 ADMISSION OF STUDENTS

6.1 Kindly give course-wise annual intake of students.

M.Ed — 60

6.2 What is the minimum qualification for admission to the relevant Teacher Education Course?

Qualification	Minimum Aggregate Marks Prescribed	Course Name for Admission
High School Certificate Higher Secondary Graduate with Phy. Edu. Any other	45%	M.P.Ed. (Arts)

6.3 How are students selected for admission? (Please Tick/cross)

- Through State admission test Yes No
- Through admission test of institution Yes No
- On the basis of aggregate marks of HSC exam Yes No
- On the basis of aggregate marks of Degree level exam Yes No
- Through interview by a Selection Committee Yes No
- Percentage _____ Selected by merit _____ By reservation _____
- Any other (specify) _____

6.4 Please state the students fees charged and scholarships/free-studentships, given if any.

Students fees will be charged as directed by state govt.

Annual Tuition Fees per Student	Other Annual Fees	Scholarships		Free Studentships
		Amount	Number	Number
Rs. 10,000.	1000/- library fees 1000/- lab equip 1000/- Devt.	16,000	2 students	2 students

6.5 Is the fee structure uniform for all students? Yes No

6.6 If not, give details of fees charged from different categories of students

6.7 Are you following State approved Fee structure?

Yes No

7.0 FINANCE

7.1 If managed by Government/Local Government/Board, give budget provisions for the Institution on items like :

- (i) Salaries & Allowances _____ *M/A*
(ii) Equipment, Furniture & Books _____
(iii) All other items _____
(iv) Total Annual Budget _____

7.2 If managed by private body, give details of :

- (i) the amount of endowment fund
_____ *five lacs*
- (ii) the amount of reserve fund
(Is it adequate to cover three months' salaries ?)
_____ *2.5 lacs*
- (iii) Latest annual budget : Income 16,00,000 expenditure 17,50,000
(Attach certificate from bank indicating the present balance in the funds and abstract of the latest budget)

7.3 Mention other sources of income, if any

*Society is already running Physical Education and other
graduate and post graduate courses and its own contribution*

7.4 Please state how the deficit, if any, between income and expenditure is met/proposed to be met.

Sl.	Source of Income	Annual Income
1	Tuition fees	12,00,000/-
2	Society contribution	1,50,000/-
3		
4	Donation from	2,50,000/-
5	outsider	
6		
Total		

8.0 OTHER TEACHER EDUCATION COURSES

8.1 If the institution is offering instruction in Teacher Education Courses other than the one for which this application is made, give details for each one of those.

Balwadis Nursery Elementary Secondary

- (i) Course _____
- (ii) Title _____
- (iii) Duration _____
- (iv) Intake _____
- (v) Year of Commencement _____

8.2 Present Intake of Students in the relevant course(s) 7/18
Proposed increase of intake, if any M/A

**TERRITORIAL JURISDICTION OF REGIONAL COMMITTEES OF
NATIONAL COUNCIL FOR TEACHER EDUCATION**

Eastern-Bhubaneswar	Western-Bhopal	Northern	Southern-Bangalore
1. Arunachal Pradesh 2. Assam 3. Bihar 4. Manipur 5. Meghalaya 6. Mizoram 7. Nagaland 8. Orissa 9. Sikkim 10. West Bengal 11. Tripura 12. A & N Islands	1. Goa 2. Gujarat 3. Madhya Pradesh 4. Maharashtra 5. D&N Havali 6. Daman & Diu	1. Haryana 2. Himachal Pradesh 3. Punjab 4. Rajasthan 5. Uttar Pradesh 6. Chandigarh 7. Delhi	1. Andhra Pradesh 2. Karnataka 3. Kerala 4. Tamil Nadu 5. Laksha Dweep 6. Pondicherry

Address of the office of the Regional Committees are given below :

- | | |
|------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 1. Regional Director
Western Regional Committee, NCTE
Manas Bhawan (near A.I.R.)
Shyamla Hills
Bhopal-462002. | 3. Regional Director
Northern Regional Committee, NCTE
A-46, Shanti Path,
Tilak Nagar
Jaipur-302004 |
| 2. Regional Director
Eastern Regional Committee, NCTE
Plot No. N2/82 I.R.C. Village
Nayapalli
Bhubaneswar-751015 | 4. Regional Director
Southern Regional Committee, NCTE
NO. 66, 6th Main
4th Block Rajaji Nagar
Bangalore-560010. |

You may use additional sheets if required

* * *

UNDERTAKING ON NON-JUDICIAL STAMP PAPER TO BE SUBMITTED BY A COMPETENT FUNCTIONARY REPRESENTING THE MANAGEMENT/ INSTITUTION

I/We, _____ (Name of the Trustee/Chairman/Principal/Director/Head/Registrar/Correspondent) of the _____ (Name of the College/Institution/Management Trust/Society, etc.) hereby undertake to comply with the following in connection with my/our application for starting/stabilizing/limiting intake of _____ (name of course/institution) from session _____ (academic year).

1. That the Management including the Governing Body/Council of the (Institute/College) will be constituted and the Chairman/Secretary of the Body/Council shall be appointed as per the guidelines of the NCTE.
2. That infrastructural, instructional, and other facilities will be provided as per the NCTE norms and standards and guidelines prescribed from time to time.
3. That admissions will be made as per norms and guidelines adopted by the State Government/UT Territory of _____ and the NCTE from time to time.
4. That admission to the course(s) will be made only after the minimum requisite/prescribed facilities are created and the affiliating University/State Board has considered/given permission to start the course.
5. That the Faculty/Teaching Staff will be recruited through reasonably wide advertisement and selection as per procedure, qualifications and experience etc. prescribed by the NCTE from time to time, subject to Government stipulations on reservations. State based selection will be made in all categories of permissible posts for which the State Government prescribes "State-based Selection" as a general policy.
6. The tuition and other fees will be charged as prescribed by the State Government/UT Administration within the overall norms and guidelines prescribed by the NCTE from time to time. No capitation fee or donation will be charged from the student/guardians of the student or others acting on their behalf, in any form.
7. That the Management will make adequate funds available for providing satisfactory facilities for proper programme implementation, and maintain reserve funds adequate to meet the recurring expenses and run the Institution/course without difficulty for six months.
8. That the account of the Institution will be properly maintained and audited annually by the authorities or a chartered accountant, and will be open for inspection by the NCTE or person authorized by it.

NCTE

9. That the teaching and other staff will be selected according to procedures, qualifications, and experience prescribed by the NCTE from time to time.

Direct
Man
slica
rom

10. That the Management will strictly follow all conditions and norms, including restriction on intake as may be laid down by the NCTE from time to time, conduct the programme in all earnestness, and submit itself to inspection by the NCTE as required at any time.

will
vide

11. In the event of non-compliance by the _____ (name of Society/Trust/Mandal/College/Institution etc.) with regard to guidelines, norms and conditions laid down/prescribed by the NCTE from time to time, the NCTE or a body or person authorized by it will be free to take measures for withdrawal of its approval or recognition or permission, without consideration of any other issue, and the liabilities arising out of such a withdrawal would solely be that of the Institution/management.

E ne

12. That the Management will not cause or allow discontinuation of the course in any year or for any batch, and that where compelled it will seek the concurrence of the NCTE for discontinuation on the completion of the year/batch.

ent/U
ne.

13. That the Management has seen, studied and understood the norms and conditions stipulated by the NCTE for the type of Institution/course proposed, and feels that they are satisfied, or can be satisfied by the time of inspection, failing which it would be willing to accept an unfavorable decision.

d fac
o sta

14. The (College/Institution) by virtue of the approval given by the NCTE shall not automatically become claimant to any financial grant or assistance from the Central or State Government, or support from the NCTE.

t and
om ti
e ma
Sele

Place :
Date :

(Name of the authorized person
giving undertaking along with his/her
Official position and Office Seal)

initial
capt
ing or

Witnesses: 1.

accliti
he rec

lly by
3 or p

2.